

Christ the King Catholic Church BSA Troop 29 Adult Leader Roles

Christ the King Catholic Church Scouting Overview

As part of our Christ the King Parish Community, we have a charter with the Boy Scouts of America to operate a Boy Scout Troop. We do this because many of our core Catholic beliefs and values are represented in the Scouting program. The Scout Oath includes a commitment by the boys to do their best, do their duty to God and help other people. The eight components of youth ministry are included in Catholic scouting: catechesis, prayer and worship, community life, pastoral care, justice and service, leadership development, advocacy, and evangelization. We believe by chartering the Troop in Christ the King Parish, we distinguish our boys scouting experience with our core Catholic faith. As leaders within Catholic youth ministry, our scout leaders must practice the Catholic faith.

Leader Positions

The uniformed Adult Leaders consist of Assistant Scoutmasters / Patrol Advisors operating under the direction and control of the Scoutmaster. Their duties are to train and guide boy leaders, and to use the Methods of Scouting to achieve the aims of Scouting. The Scoutmaster has full responsibility for all program decisions of the Troop. We expect all uniformed Adult Leaders to be trained by the council and to read The Boy Scout Handbook, Scoutmaster Handbook, and Guide to Safe Scouting.

Scoutmaster

The overall leader of the Troop is the Scoutmaster, who is appointed by the Troop Committee to be responsible for the Troop's public image and program. He directs the general activities of the Troop including instruction, Advancement, Troop and Patrol activities, as well as general supervision in helping the boys to run the Troop. Scouts run the Troop; the Scoutmaster is the only adult who can change Troop plans or rules.

Scoutmaster Duties:

- Conduct all activities under qualified leadership, safe conditions, and under the policies of Christ the King Catholic Church and the Boy Scouts of America.
- Complete the required Scoutmaster training.
- Work with other responsible adults to bring Scouting to the boys.
- Works with and guides each individual Scout throughout the Boy Scout program,
- Attend all Troop Meetings to assist and guide, or arrange for a qualified adult substitute.
- Conduct Scoutmaster Conferences for all Rank Advancements or delegate to a qualified Assistant Scoutmaster (ASM).
- Train, guide, and encourage the Troop's Youth Leaders in their running of the Troop.
- Meet regularly with the Patrol Leadership Council (PLC) to train, plan and coordinate Troop activities.
- Attend all campouts or arrange for a qualified adult substitute.
- Approve all service projects.
- Delegate responsibilities to other adults (ASMs / Patrol Advisors and the Troop Committee.)
- Acts as a Scout representative in the Troop Committee while reporting on Scout functions, schedules, plans and events.
- Work with the Committee Chairman, and together recruit all other Committee positions,
- Maintain a close relationship with the Charter Organization Representative and the Troop Committee Chairman.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

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Assistant Scoutmaster (ASM) / Patrol Advisor

Assistant Scoutmasters / Patrol Advisors are trained and uniformed Adult Leaders who attend Scout functions and assist the Scoutmaster. They help guide the Troop's program and provide required two-deep leadership. Their role is to make sure the Patrol works together as a team to accomplish the goals and tasks assigned to that Patrol.

Assistant Scoutmaster (ASM) / Patrol Advisor Duties:

- Conduct all activities under qualified leadership, safe conditions, and under the policies of Christ the King Catholic Church and the Boy Scouts of America.
- Complete the required Assistant Scoutmaster training.
- Assist the Scoutmaster with his responsibilities.
- Encourage and support youth Scout Leadership in their running of the Troop.
- Attend all Troop outings, Troop meetings, Patrol Leadership Council (PLC) meetings, and Patrol meetings to assist and guide, or if necessary, arrange for a qualified adult substitute.
- Possibly serve as ranking Adult Leader in the Scoutmaster's absence.
- Actively participate in Scout Advancement, facilitate Scout Rank Advancement by encouraging Scouts and providing opportunities for Advancement.
- Ensure the safety of the Patrol Members.
- Assist with discipline when required.
- Assist the Patrol Leader make sure all the required tasks are accomplished on time and with at least a minimum standard of quality.
- To act as a counselor to the patrol Scouts, get to know them, their personalities, abilities, etc. The Patrol Advisor should also know, generally, where each of the Scouts is in terms of accomplishing the requirements for Rank Advancement and be able to direct them in accomplishing those requirements.
- Help out the Patrol by assisting each Patrol Member as though he were his own son, not by doing things that a Scout can do for himself.
- Work with the Patrol Leader to develop his leadership skills and create a Patrol with spirit and achievements, utilizing the Patrol Method.
- Work through the Patrol Leader to ensure that each Scout feels important to the Patrol and good about his Scouting experience.
- Assist the Patrol Leader planning ahead for Patrol Meetings and Troop activities.
- Build the prestige of the Patrol Leader by remaining in the background at meetings.
- Serve as the contact person to help get approval and cooperation of Parents in Patrol activities.
- Review and sign-off each scouts rank advancement requirements and ensure the scouts communicate the information to the advancement coordinator.
- Represent the Scoutmaster in supplying information to the Patrol Leader on program items and coming events.
- Keep Scoutmaster advised of Patrol problems and concerns.
- Participate in Boards of Review.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

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Merit Badge Counselors

Merit Badge counselors are registered leaders. Their job is to help present the information to the scouts and confirm that each individual Scout who comes to you meets all the requirements for the merit

Merit Badge Counselor Duties:

- Complete the required Merit Badge Counselor training.
- A merit badge counselor agrees to follow the requirements of the merit badge, making no deletions or additions, ensuring that the advancement standards are fair and uniform for all Scouts.
- A merit badge counselor agrees to maintain two-deep adult leadership when meeting with the scouts.
- A merit badge counselor agrees to renew his or her registration annually if they plan to continue as a merit badge counselor.

Scout Duties for earning a Merit Badge

These are the steps that a Scout takes to earn a merit badge, as outlined in the Boy Scout Handbook:

- Gets a signed merit badge form from his Scoutmaster and finds a buddy who is interested in working on the same merit badge.
- Gets the merit badge pamphlet on his subject. His patrol or troop may have one he can borrow. So may the library. Or he may purchase one from the local council service center.
- Contacts the merit badge counselor and explains that he would like to earn the badge. Along with his buddy, meets the counselor and discusses how he can get the most out of the time he spends working on the badge.
- Learns and does the things that the pamphlet explains. Goes as far as he can to fulfill the requirements on his own.
- When he is ready, he and his buddy make another appointment with their counselor. The counselor will spend time with him going over the important parts of the subject. A good counselor will also help him see beyond the requirements and discover ways to continue learning about the subject. If the counselor is satisfied that the Scout has completed the requirements, he will sign the merit badge form. If not, the counselor will explain what the Scout still must do.
- Gives the signed form to his Troop Advancement Coordinator. The Advancement Coordinator or Scoutmaster will get the badge for him and present it to him during a troop ceremony.

Scoutmaster / Assistant Scoutmaster required: (A01) New Leader Essentials / (S24) Leader Specific Training, (S22) Introduction to Outdoor Leader Skills, (Y01) Youth Protection

Committee member required: (A01) New Leader Essentials / (S24) Leader Specific Training, (S10) Troop Committee Challenge BSA 33643, (Y01) Youth Protection

Chartered Organization Rep. required: (D72) Chartered Organization Representatives' Training, (Y01) Youth Protection

Required Training

BSA Code	Course Name	Course Description	Scoutmaster	Assistant Scoutmaster / Patrol Advisor	Committee Member	Chartered Organization Rep.	MB Counselor
	CTK - Protecting God's Children / Virtus	CTK - Protecting God's Children / Virtus class attended and completed. And complete all assigned Virtus bulletins.	Yes	Yes	Yes	Yes	Yes
	CTK - Background Check	Background check completed by CTK / Diocese	Yes	Yes	Yes	Yes	Yes
	CTK - Pedophilia Form	CTK - Pedophilia Form signed and on file	Yes	Yes	Yes	Yes	Yes
Y01	Youth Protection	Designed to inform and instruct adult volunteers and parents about the BSA youth protection policies and procedures. This video presentation is strongly encouraged for all adults involved in the BSA, and is required for at least one adult on every outing. Note: Available online @ http://www.quapawbsa.org/training/ypt.htm or click link in cell B11 Print results and provide them to Mike Miskin or Phil Sampson	Yes	Yes	Yes	Yes	Yes
	Boy Scout Leader Fast Start	Boy Scout Leader Training begins with the Fast Start program. This new interactive on-line program will acquaint the new Boy Scout leader with the basic information about their position. It also enhances the video-based training available from your pack. Talk to your Scoutmaster or Committee Chair about the video. If they do not have it, you can check it out from the Council Service Center. Available online @ http://www.scouting.org/boyscouts/faststart/ or click link in cell B5	No, but highly recommended	No, but highly recommended	No, but highly recommended	No, but highly recommended	No, but highly recommended
A01	New Leader Essentials	This course is designed for all volunteers and provides the basics of the Scouting program, the age appropriateness of those programs, and the values and methods of Scouting. Usually taught in conjunction with S24 - Leader Specific Training	Yes	Yes	Yes	No, but highly recommended	No
S24	Leader Specific Training	The second part of the basic leader training is leadership position specific training and it is designed to present in-depth information for a new leader in a specific position within the Scouting Program. Usually taught in conjunction with A01 - New Leader Essentials	Yes	Yes	Yes	No, but highly recommended	No
S11	Introduction to Outdoor Leader Skills	This outdoor program is designed to provide basic outdoor skills essential to the Boy Scout program. This course is required training for Scoutmasters and Assistant Scoutmasters who wish to be considered a trained leader. It is recommended for Webelos leaders, Varsity coaches and Venturing leaders, and other adults who will be camping with youth	Yes	Yes	No	No	No
WS81	Weather Hazards	BSA WEATHER HAZARDS ON-LINE TRAINING NOW REQUIRED FOR ADULTS The goal of this new training is to give leaders a basic education and overview of outdoor weather hazards so that we might avoid these hazards and continue Scouting Safely. Effective January 1, 2009, each unit Tour Permit submitted to the Council will require the inclusion of the name of at least one adult who is trained and current in the new "Weather Hazard" training program. All leaders and youth thirteen years of age or older are encouraged to take the online course. See http://www.scouting.org/Applications/MyScoutingFull.aspx . Estimated completion time is 30 minutes.	Yes	Yes	No	No	No

Scoutmaster / Assistant Scoutmaster required: (A01) New Leader Essentials / (S24) Leader Specific Training, (S22) Introduction to Outdoor Leader Skills, (Y01) Youth Protection

Committee member required: (A01) New Leader Essentials / (S24) Leader Specific Training, (S10) Troop Committee Challenge BSA 33643, (Y01) Youth Protection

Chartered Organization Rep. required: (D72) Chartered Organization Representatives' Training, (Y01) Youth Protection

Required Training

BSA Code	Course Name	Course Description	Scoutmaster	Assistant Scoutmaster / Patrol Advisor	Committee Member	Chartered Organization Rep.	MB Counselor
	Safe Swim Defense	Before a BSA group can swim: < One adult leader must complete Safe Swim Defense training (at a minimum) < have commitment card (No. 34243) with them, and < agree to use the eight defenses in this plan Safe Swim Defense Training is required to be updated every two years. See http://www.quapawbsa.org/training/online.htm	Yes	Yes	No	No	No
	Safety Afloat	Before a BSA group goes on any water trip of any kind: < Adult leaders must complete Safety Afloat Training < Have a Commitment Card, No. 34242A, with them < Be dedicated to full compliance with all nine points Safety Afloat Training is required to be updated every two years. See http://www.quapawbsa.org/training/online.htm	Yes	Yes	No	No	No
S10	Troop Committee Challenge BSA 33643	Troop Committee Training - This course is designed to help troop committee members better understand their role and responsibilities. This hands-on experiential training will enable troop committee members to better support the troop, the Scoutmaster and the Scouts. In the Leadership Training Committee Guidebook, page 16. 3 hour course, usually presented to the entire committee at a single meeting. Per Bill Price, Quapaw Council Program Director, 12/12/2005. This topic / training is covered as part of the S24 Leader Specific Training.	No	No	Yes	No	Yes
D72	Chartered Org. Rep.'s Training	Designed for all Chartered Organization Representatives and other interested leaders. It highlights the BSA chartered partner concept, the policies and procedures of the BSA, and the Chartered Organization Representative's role.	No	No	No	Yes	No
	Wood Badge	This advanced training course designed to provide adults with advanced leadership skills and a more dedicated involvement in Scouting. See http://www.quapawbsa.org/training/wood_badge/ or click link in cell B12	Optional	Optional	Optional	Optional	Optional
	Powder Horn	Designed to introduce Boy Scout and Venturing leaders to a wide variety of high adventure activities. Powder Horn is an exciting training opportunity that highlights local resource individuals in all areas of high adventure covered by the Venturing program's Ranger Award. Participants will sample and participate in various high adventure programs including: Backpacking, Cave Exploring, Communications, Conservation, Cooking, Cycling/Mountain Biking, Emergency Preparedness, Ecology, Equestrian, First Aid, Fishing, Hunting, Land Navigation, Leave No Trace Camping, Lifesaving, Mountaineering, Outdoor Living History, Physical Fitness, Plants and Wildlife, Project COPE, Scuba, Shooting Sports, Watercraft, Wilderness Survival and Winter Sports. The program will also help leaders in working with teens and how to address issues related to co-ed Venturing Crews. See http://www.quapawbsa.org/training/powderhorn/ or click link in cell B13	Optional	Optional	Optional	Optional	Optional